

# Naperville North High School Library Procedures and Opportunities

Hours: 7:00 a.m. to 4:00 p.m. Monday through Thursday  
7:00 a.m. to 3:30 p.m. Friday

Circulation Policy:

<b>Material Type</b>	<b>Checkout Period</b>	<b>Fine/Day</b>
Books	2 weeks/can be renewed	\$.10
Magazines	3 days	\$.10
On Reserve	Overnight	\$1.00
Reference	In Library Use Only	
MP3 Audiobook	2 weeks	\$1.00
Videos/CDs/DVDs	Overnight	\$1.00
Video Camera, Digital Camera, Tape Recorder	Overnight	\$5.00

Services Available:

Photocopies	\$.10/page
Transparencies	\$.30/page
Color Printer Use	\$.25/page

Note: Half Price Special!!!! You pay just ½ of your fine if you pay on the day you return your overdue book(s). Just bring it to the desk and let us know, and we'll give you the Half Price Special!

Library Staff:

Library Director	Ms. Lee Anne Applegate	630-420-4203	<a href="mailto:lapplegate@naperville203.org">lapplegate@naperville203.org</a>
Circulation	Mrs. Susan Walsh	630-420-6511	<a href="mailto:swalsh@naperville203.org">swalsh@naperville203.org</a>
Periodicals	Mrs. Kenni Johnston	630-420-6506	<a href="mailto:kjohnston@naperville203.org">kjohnston@naperville203.org</a>
Audiovisuals	Mr. Tim Ritchhart	630-420-6510	<a href="mailto:tritchhart@naperville203.org">tritchhart@naperville203.org</a>
Technician	Mr. David Streeter	630-420-6934	<a href="mailto:dstreeter@naperville203.org">dstreeter@naperville203.org</a>

To check out materials from the NNHS Library, you will need your student ID. Please make sure to bring it with you each time you enter the library.

You are welcome to come into the library at any time with a pass from a classroom teacher. Teachers are accustomed to writing these passes, so feel free to ask for one. During periods 4, 5, and 6 (the lunch hours), you may come during the period or half period passing periods. No pass is needed during the lunch hours, but make sure to bring your student ID.

Please be sure to keep food and beverages in your backpack while in the library.

Computers are available for your use in the library for completing research assignments, printing papers, and producing media presentations. Staff members are available to assist you all periods of the day.

The NNHS Library has a small supply of markers, colored pencils, glue sticks, tape, scissors, etc. to assist you as you work on your projects. Just ask for any of these at the Circulation Desk.

NNHS Library has a collection of over 18,000 books, videos, and other resources. We subscribe to about 35 hard copy magazines for your reading pleasure. We have a large selection of online resources (full-text magazine articles, reference book articles, other print sources) available to you through our Library Research Links Web Page. These resources include databases, reference sources, and our own library catalog which are available 24/7 from school or home. Passwords to these resources are available in the student handbook or may be picked up at the Circulation Desk. These may change during the school year, so be sure to check at the Circulation Desk regularly for the most current listing of passwords to these wonderful resources.

Any of the library staff will be happy to help you with whatever question or informational need you have. Please feel free to come to the Circulation Desk at any time and ask for assistance!